VINFEN FILM FESTIVAL REGISTRATION INSTRUCTIONS

STEP 1: SECURE YOUR TICKET TYPE

- Visit https://vinfen15.eventive.org/welcome
- Click 'GENERAL AUDIENCE REGISTRATION' OR 'CE PROFESSIONALS REGISTRATION'

SENERAL AUDIENCE REGISTRATION CE PROFESSIONALS REGISTRATION

- This will bring you to the 'Checkout'
- Select the type of ticket you are interested in.
 - a. Each ticket you select includes a 'ticket bundle' of all three films and panel discussion pairings
 - b. Once you checkout with your preferred ticket, you are all set!

STEP 2: COMPLETE THE CHECKOUT PROCESS

GENERAL AUDIENCE REGISTRATION

• If you are NOT interested in receiving CE contact hours, please add quality '1' for 'Moving Images Film Festival – General Audience' to your total. **Please note that this ticket includes all three films and panel discussion pairings as a ticket bundle.*

Item	Quantity	Price/ea.	Fee	Total
Moving Images Film Festival - General Audience _{Ticket}	- 1 +	\$0.00	\$0.00	\$0.00
Donation to Vinfen Support Vinfen, the people we serve, and the important work we do today by making a donation.	\$0 \$10 OTHER	\$20 \$50	\$100	\$0.00
				\$0.00
				Have a discount code?
	Please enter your email to sign up or log in, or continue with Facebook.			
OR				
	f CONTINUE W	ITH FACEBOOK		

Checkout

CE PROFESSIONALS RESGISTRATION

If you are a professional looking to earn CE contact hours, please select the type of ticket based on your profession (i.e., 'Nurse CE', 'Licensed Drug & Alcohol Counselor CE', 'Social Worker CE', 'Licensed Mental Health Counselor CE') and add quality '1' to your total. *Please note that this ticket includes all three films and panel discussion pairings as a ticket bundle.

Item	Quantity	Price/ea.	Fee	Total
Moving Images Film Festival - CE Professionals _{Nurse} CE	- 1 +	\$40.00	\$0.00	\$40.00
Moving Images Film Festival - CE Professionals Licensed Drug & Alcohol Counselor CE	- 0 +	\$40.00	\$0.00	\$0.00
Moving Images Film Festival - CE Professionals Social Worker CE	- 0 +	\$40.00	\$0.00	\$0.00
Moving Images Film Festival - CE Professionals Licensed Mental Health Counselor CE	- 0 +	\$40.00	\$0.00	\$0.00
Donation to Vinfen Support Vinfen, the people we serve, and the important work we do today by making a donation.	\$0 \$10 OTHER	\$20 \$50	\$100	\$0.00
				\$40.00
				Have a discount code?
	Email address			
CONTINUE				
OR				
	f CONTINUE W	ITH FACEBOOK		

Checkout

NEXT:

- If you would like to donate to Vinfen, select an amount. **There is a suggested donation of \$10** for this event, which will help offset the streaming costs associated with producing this event, help us keep these events free and open to the public, and support Vinfen in empowering and enriching the lives of the people, families, and communities we serve.
- If you have not already logged in, sign in on the bottom part of the checkout at this time and click 'CONTINUE'.
 - a. If you are new to Eventive, please create an account with your email and password
 - b. If you are not new to Eventive and forgot your password, there is a lost password function



Forgot password?

STEP 3: SUBMIT YOUR PAYMENT (IF APPLICABLE)

- 1. If you <u>do not need to submit a payment</u>, please enter your mailing address and phone number under contact details and select '**UPDATE CONTACT DETAILS**'
 - a. Now you are ready to select 'BUY'
- 2. If you <u>need to submit a payment</u>, you can enter your credit card information now and select 'SUBMIT PAYMENT INFORMATION'

SUBMIT PAYMENT INFORMATION

- a. You will now see a yellow box saying your saved card will be charged
- b. Now select 'BUY (\$\$\$)' to complete your registration

STEP 4: RECEIVE YOUR ORDER RECEIPT

1. Once the payment section has been completed, you will receive a '**Thank you for your order**' pop-up box, which will detail all the tickets included in your bundle

Thank you for your order!

Order #61FD50B553C8F60054FD4945 Friday, February 4, 2022 11:13 AM • **\$10.00**

\$

Tickets in this order

- 2. You should also receive an email confirmation
- 3. Now select 'GO TO MY TICKETS'



4. This is where you will go to view the films and panels on the day of the event. Please click 'WATCH NOW' for each film and panel pairing. Make sure you follow along with the intended program schedule because once a film starts, you cannot pause or rewind any of the content.

These are all your tickets. Event schedule as follows: [9:15 a.m. - 11:50 a.m. Wake Up + Live Panel Discussion] [12:20 p.m. - 2:25 p.m. The Definition of Insanity + Live Panel Discussion] [2:40 p.m. - 4:35 p.m. Autism: The Sequel + Live Panel Discussion]. Please click 'Watch Now' to begin each film at each specific start time. Once the film concludes, please standby for the live panel discussion to begin.

	Want to receive your tickets delivered Phone number:	d directly to your phone via text mes ENABLE TEXT MESSAGE TICKETS	sage?	
Saturday, Ma	rch 26th			
Moving Imag Mar 26, 9 AM 1 ticket	ges Film Festival - 5 PM - An Undisclosed Location		SHOW 1 BARCODE 闘	A MANAGE
Wake Up: St Virtual Screen 1 ticket	ories From the Frontlines of Suicide Pr ing	evention + Panel (9am-11:50am)	WATCH NOW	A MANAGE
The Definition Virtual Screen 1 ticket	on of Insanity + Panel (12:20pm - 2:25p ing	om)	WATCH NOW	A MANAGE
Autism: The Virtual Screen 1 ticket	Sequel + Panel (2:40pm - 4:35pm) ^{ing}		WATCH NOW	A MANAGE

YOU ARE NOW READY TO JOIN THE EVENT ON SATURDAY, MARCH 26 AT 9 A.M. EDT

SEE NEXT PAGE FOR DAY OF EVENT INSTRUCTIONS

ON THE DAY OF EVENT:

- On the day of the event, login to your Eventive Account here: <u>https://vinfen15.eventive.org/welcome</u> by selecting the 'LOGIN' button at the upper right of your screen. If you do not already have an Eventive account, please create one and remember the unique email and password you selected.
- Once you are logged in, you have three options to watch the virtual program:
 - go to <u>https://vinfen15.eventive.org/tickets</u> and click 'Watch Now' for each ticket (CE professionals and anyone who wants to see the live panels should follow the specific event schedule times indicated on each ticket)

These are all your tickets. Event schedule as follows: [9:15 a.m. - 11:50 a.m. Wake Up + Live Panel Discussion] [12:20 p.m. - 2:25 p.m. The Definition of Insanity + Live Panel Discussion] [2:40 p.m. - 4:35 p.m. Autism: The Sequel + Live Panel Discussion]. Please click 'Watch Now' to begin each film at each specific start time. Once the film concludes, please standby for the live panel discussion to begin.

Want to receive your tickets delivered direct Phone number: ENAB	ly to your phone via text message? LE TEXT MESSAGE TICKETS	
Saturday, March 26th		
Moving Images Film Festival Mar 26, 9 AM - 5 PM - An Undisclosed Location 1 ticket	SHOW 1 BARCODE 闘	🌣 MANAGE
Wake Up: Stories From the Frontlines of Suicide Preventio Virtual Screening 1 ticket	n + Panel (9am-11:50am) WATCH NOW	🌣 MANAGE
The Definition of Insanity + Panel (12:20pm - 2:25pm) Virtual Screening 1 ticket	WATCH NOW	C MANAGE
Autism: The Sequel + Panel (2:40pm - 4:35pm) Virtual Screening 1 ticket	WATCH NOW	C MANAGE

- b. Visit <u>https://vinfen15.eventive.org/welcome</u> and click 'Virtual Event Access'. Once the film and panel pairing become available, you can click 'Watch Now'.
- c. Go to <u>https://watch.eventive.org/vinfen15</u>. Once the film and panel pairing become available as indicated on the event schedule, you can click 'Watch Now'.



AM Feature Film and Panel Discussion Session - 9:00 a.m. to 11:50 a.m.



Afternoon Feature Film and Panel Discussion Session - 12:20 p.m. to 2:25 p.m.



PM Feature Film and Panel Discussion Session - 2:40 p.m. to 4:35 p.m.



WE HOPE YOU ENJOY THE PROGRAM.

QUESTIONS?

If you have questions about registration or about anything related to the 15th Annual Moving Images Film Festival, please email us at <u>filmfestival@vinfen.org</u>.